



**PAC Meeting Minutes  
Thursday April 20, 2017  
7:00 pm – Montecito Staff Room**

**Attendees:** Mike Lee, Connie Hosie, Reece Jorgensen, Tara Sutherland, Joanne Little, Susan Scott, Christina ,Heather Kimmie, Holly Lloyd, Carine Choo

**Call to order at:** 7:03 pm

- Review of March 2017 minutes
  - o 1<sup>st</sup> Reece, 2<sup>nd</sup> Mike: **motion carried**
- **Reports & Updates:**
  - o Principal
    - Odessa 2 silver and 2 bronze
    - Montecito student won the highest award for creativity; Daniel Wang – composed 3 different compositions for the skit; played and recorded them; they were meant to enhance the mood and theme of the performance
  - o Chair (Susan)
    - Thank you to all the volunteers that participated in Book Fair
    - Desparately need volunteers for upcoming events – e.g. Pitch-In, Sports Day, Teacher Appreciation
    - 4 parents are taking Food Safe Level 1 (Susan Katili-Lee, Connie Hosie, Stephanie Tsotsis, Carine Choo)
  - o Treasurer (Reece)
    - Collect \$21,700 out of a goal of \$23,000; we are at a break even point with reallocating the water fountains (school board is covering the cost and installation of the water fountains)
    - We have come under on most of our expenses
    - Total funds \$38,781.69
    - Vancity General \$9899.85
    - Gaming \$9600.10
      - Funds have to be used within 3 years
      - As long as we have less than \$10,000 we don't have a problem spending it
      - Typically these funds are used towards busses for field trips
    - Lunch \$3,848.96 (\$7688 total combined lunch and treat – goal was \$8000)

- School \$8,323.62
  - **5 school held accounts**
    1. PAC Clearing Act. – cleared funds get put in that act.
    2. Water Fountain Act.
    3. Treat Day Act.
    4. Parent Donations Act.
    5. PAC Fundraising Act.
  - PayPal \$7,109.16 (being transferred into the Lunch Act.)
  - Purdy's Neufeld \$1566.20
  - Games Night \$1572.35
  
- o DPAC (Susan)
  - Nothing to report at this time
  
- o Grants (Mike)
  - the nomination for BCAA PlayHere was made. Thanks to Mike Lakovic for help taking footage for our video submission
  - a submission to Best Buy has also been made for iPads and inFocus projectors.
  - we have an extension for reporting to Wholekids regarding the school garden. The good news is the tubs are here way and we have two teachers who wish to start.
  - ArtStart Grant - still in the works; teachers working on the 'why'
  
- o Fundraising
  - Tanya and Carine are going to the Entertainment Book Information session on Tuesday night, the 25<sup>th</sup>
  
- o School Planning Council / Power of Four Committee (Principal/Parents/Planning/Progress)
  - Two parents, Carine & Mike, attended the School visit. They were glad to have the opportunity to participate in the discussion about our school plan.
  
- **New / Other Business:**
  - o Grade 7 Leaving Ceremony and Field Trip Funds (Joanne)
    - Food? \$15 per child was what we decided on last year or a flat \$600; 37 students this year
    - Can a portion of the Purdy's sales be used to fund part of the 3 upcoming field trips for the grade 7s?
      - Field Trips: 6/7 going to Playland; Splash Down Park; Camp Jubilee
      - Approximately \$128 per student for all 3 field trips
      - Purdy's profitted \$795.75
      - \$2,800 to help with the Grad Camp; PAC funded a 1/3 of the cost historically
      - Parents pay approximately \$85; PAC pay approximately \$44
    - 1<sup>st</sup> Reece, 2<sup>nd</sup> Connie: **motion carried for the PAC to cover a third of the field trip costs**
  
  - o Emergency preparedness (Mike)
    - May 4th we will be our evacuation drill with parent pick up.
    - we have purchased cans of food for the kiosk. Thank you to Buy Low Foods for contributing \$50 to our school for this. The balance has been paid for from the PAC budget.
    - Thank you to BuyLow! Mike was given approximately \$50 in Gift Cards

- o Book Fair Wrap-Up (Connie)
  - Using the gym was received positively; more spacious
  - 2 great days
  - Sept - \$2800; March \$2500 - 10% extra with a second Book Fair
  - September 2017 is already booked; 3 days
  
- o Pitch-In Day (Connie)
  - April 27<sup>th</sup>
  - Firemen are 'in' for the event
    - Will join with the kids in the clean up
  - Starbucks is coming out as well
  - Can use old blue jerseys and black t-shirts
  - Stephanie willing to help out (man the recycling stations)
  
- o Recycling Update (Connie)
  - Very good meeting
  - Specs and logos have been sent off
  - \$\$ is ready to go
  - In-classroom bins are still on the table for discussion with the teachers
  - The Amassador Program - up to 30% off if you do a video that says how Busch Systems is supporting recycling at the school level

Possible Discussion Items:

- o Sports Day
  - Roger and Heather have met twice; staff are onboard and know what they are doing; Adam Singer is organize student volunterers from Burnaby North
  - Roger is ordering the ice-cream cups and volunteer lunch
  - Preschool students that participate in their race will receive a plastic medal
  
- o Multicultural Day
  - Confirmed irish dancers for the assembly; looking at getting chinese dancers
  - Cricket
  - National parks is coming with to do a station
  - BollyWood
  - Bocce Ball
  
- o Staff Appreciation Luncheon
  - May 24<sup>th</sup>
  - Miriam is heading that up
  
- o Call for Nominations - AGM is next month
  
- o Odessey:
  - May 23-28<sup>th</sup> in Michigan
  - What could the PAC do to support the team go to Worlds Finals?
  - School Board approves these kinds of trips
    - Each school needs to present independently, which will determine which schools go
    - Need a male chaperone; could ask a male staff member, but then you have to cover the TTOC costs (\$3000 roughly)
      - o Can the PAC help cover these costs?
    - \$1500 for a plane ticket; room and board

- Would like the Family Games Night funds to be used towards this trip
- Parents may decide to do some outside fundraising
- 1<sup>st</sup> Joanne, 2<sup>nd</sup> Mike: **motion for the executive to approve up to \$1500 to support Odyssey this year**

- Next meeting date: Thursday May 11, 2017 AGM
- Adjournment at 8:45 pm



## PAC Meeting: Principal's Update – April 20, 2017

Information and things we're proud of since the last PAC meeting...

- Meetings, meetings, meetings...lots of planning of upcoming events and supporting students
- Student-leds were well attended and students enjoyed sharing their learning; excellent Book Fair run by Connie and her parent volunteers!
- Pop-Up Library
- Div. 4,5,6 had an excellent day of hands-on learning at Britannia Mines
- Div. 10 visited the Swedish Residency just before Easter
- Our four Odyssey teams represented Montecito extremely well. We won two bronze and two silver medals as well as the Ranatra Fusca award. Holly will explain further. Wrap-up party on April 25<sup>th</sup>!
- Hip Hop Dance lessons have started
- Intermediate Choir performed in the District Choir Festival on April 19<sup>th</sup> and had rave reviews...they had a pizza party celebration today!
- Track team members are enjoying the Track meets at Swangard
- Jocelyn from Van City has started some Financial Literacy lessons with numerous classes

Things we're Looking Forward to before the next PAC meeting...

- April 24<sup>th</sup>: Pro-D Day - Some staff members from Stoney Creek will be joining us for in the AM for a workshop on infusing Aboriginal Content into our teaching. In the afternoon, we will be looking at our SEL data, going over the earthquake drill, and spending time working with the Core Competencies
- April 25<sup>th</sup> at 1:30: Hip Hop Dance Performance for parents and extended family...please try to attend if possible, it's going to be great!
- April 26<sup>th</sup>: Twin Day
- April 27<sup>th</sup>: COLA 1:20 then Pitch-in/Earth Day Community Clean-up at 2:00
- April 27<sup>th</sup>: Constable Hirst visiting to help with traffic issues
- April 28<sup>th</sup>: UBC Climate Study for Grade 4-7 students
- May 1<sup>st</sup>: Jump Rope For Heart Event – skipping activities in buddy classes and toonie collection throughout the week
- Month of May: trestle tree gymnastics equipment here
- May 2<sup>nd</sup> 7:00 -8:30: Burnaby Festival of Dance – Divisions 7,8,9 students performing
- May 2<sup>nd</sup>: All day track meet at Swangard for Track Team members

- May 3<sup>rd</sup>: Staff attending a lunch n' learn workshop by SOGI lead teacher to help build our capacity
- May 4<sup>th</sup>: Earthquake Drill at 1:30. Parent pick-up to begin at 2:00.
- May 5<sup>th</sup>: Grade 6 immunizations, Pop-up library
- May 10<sup>th</sup>: Gauss and Abel Math Tests
- May 11<sup>th</sup>: Festival of Beginning Bands – Grade 7 Band members off to Confederation Park to share musical pieces with other bands from across the district
- May 12<sup>th</sup>: 2:00 early dismissal; class, groups and panorama pictures taken today
- May 15<sup>th</sup>: Gold/Yellow Day
- May 16<sup>th</sup>: Red Day
- May 17<sup>th</sup>: Green Day; Div. 1-3 to Playland
- May 18<sup>th</sup>: Blue Day
- May 19<sup>th</sup>: Sports Day 9:00- 1:00 Canada theme

Notes:

- Seismic Update:
  - Beginning the first week of May, classes will move into the swing space (new classroom downstairs) for 1-2 weeks depending on how long they need to complete work on the outer wall/windows.
  - They will start with Ms. Cheng's classroom then will work their way along the upstairs rooms. Staff and students will take what they need for the duration of time. The classroom will be set up with desks, table, etc.
  - The portables are slated to be moved during the summer and Unitech says they will have the new spaces ready for us for Sept.
- School Plan Visit:
  - On Monday, April 3<sup>rd</sup> Peter Dubinsky, DPAC member Melody Eng, Trustee Katrina Cheng, Sperling Principal Karen Floyd, two of our PAC executive members, Carine Choo and Michael Lee, as well as joined Heather and the Montecito team to share about our school plan goals.
  - Special thanks to Ms. Lloyd, Ms. Foy, Ms. James, Ms. Nicoll and Ms. Cheng for sharing information about their Professional Learning teams, school and classroom activities and initiatives, and areas of growth observed in SEL and Writing this year
  - All visitors were very impressed with how well we know our community of learners, all the interventions we have in place, how we are tracking growth and our involvement of parents
- Garden Bins:
  - The bins have been placed on the grass at the front of the school
  - Ms. Nicoll, Ms. Chin and Ms. James will each plant and tend to a bin this year. They will meet next week to discuss what they would like to plant and what materials they need
- Staff Update:
  - Ms. Cook had a beautiful baby boy named Matthew Zachary Cook on April 18<sup>th</sup>
- Earthquake Drill on May 4<sup>th</sup>:
  - Staff have tweaked the roles and responsibilities sheet and we will review for half an hour on the Pro-D Day.
- Peer Mediators: 'PAL PATROL'
  - Ms. Cheng and Ms. Foy have been working with Grade 5 volunteers to train them as peer mediators. They will start a schedule for supporting students soon.
- Computer Refresh Program:

- We are spending \$7259 from school funds to cover half the \$14,518 cost of replacing some old computers (5 desktop and 10 laptops) and purchasing additional computers. We will be getting an additional 12 desktop computers and LCD screens. That will make a total of 30 computers for the lab which is an intermediate class size. We are also receiving 5 additional laptops to bump up one of our laptop carts to 15 so that one per 2 students can use them.

Discussion Items:

- Sarah Larsen would like to do a presentation to PACS in our zone, at Lochdale School, to develop more understanding about SOGI (Sexual Orientation and Gender Identity). The presentation involves a powerpoint and includes handouts. Topics covered are:
  - outlines of the Federal, Provincial and SD 41's support of SOGI education
  - SOGI terminology
  - time for questions

They are wondering if Monday May 15, Friday May 26 or Monday May 29 might work and if anyone is interested in attending?