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**PAC Meeting Minutes**  
**Thursday, October 26, 2017**  
**7:00 pm - Montecito Library**

**Attendees:** Susan Scott, Christina Guo, Stephanie Tsotsos, Denise Calvert, Heather Kimmie, Holly Lloyd, Michael Lee, Reece Jorgensen, Heather Miller, Carine Choo, Miriam Fitterer

**Burnaby Parks & Rec Guest Speaker** came to discuss what programs we were interested in offering after school.

- Great reviews, had to cancel all-sports.
- Coming up: Halloween, cooking with the cat, December holiday workshop. Big fans of Iron Chef, looking for more arts and crafts. Possible Chess, coding, mechanics or computers?
- Bby can get community outreach arts programs through Shadbolt - will look at architecture or design.

**Call to order at:** 7:20 pm

- Review of September 2017 minutes
  - Correction: Miriam is no longer Chair
  - o Reece<sup>1st</sup>, Susan<sup>2nd</sup>: **motion carried to accept the minutes**
- **Reports & Updates:**
  - o Principal - see below notes
  - o Mike to take the parent lead on the Outdoor Learning Space committee.
  - o Chair-Susan
    - Thank you to all the volunteers who helped at this year's Book Fair and to all the parents, students and staff for supporting the event. We sold over \$3,800 in books, a new record for Montecito! Many thanks to Connie for leading the event.
    - Thank you to all parents/grandparents who helped at the Terry Fox Run. The event was very well done and the inner course of Squint Lake worked well. Thanks to Stephanie for mapping out the new course, and to Yuko & Chisa for leading the orange prep and distribution to

classrooms. Buy-Low donated the oranges to us, so please visit the store and support our local business.

- Carine and Susan attended school goals planning meeting during Sept. Pro-D. It was a very good meeting with teachers and administration as we discussed about connectedness and school's academic goal to increase writing. It was very interesting to be involved in the planning. District recommends that schools encourage parents more to participate in these planning sessions and there will be more opportunities in the future.
- Annual donation drive is finishing up this week. As of Wednesday, we are sitting just over \$3200. We hope to make at least \$4000.
- Nov & Dec will be busy months. We need many volunteers for upcoming events, please check the volunteer schedule and sign up at <http://signup.com/go/pj3njP>

o Treasurer (Reece/ Heather Miller)

- Balance Sheet: lunch account will be closed and redirected to the general account.
- See Balance Sheet and Budget Summary for detailed breakdown of items.
- Heather to clarify Artists in the School funding to determine booking and payment, and PAC commitment to funding.
- Odyssey budget is currently at \$700. Motion to allocate all monies raised at the Odyssey Family Games Night to the Odyssey budget, with a monetary holdover approved for future teams to be designated by Odyssey Team Lead. Approved unanimously.
- Grade 7 Camp is booked for a two-day Kawkawa Thursday/Friday adventure near Hope. Camp costs are based on a 1/3 School, 2/3 Student model. Motion for PAC to pay for the lesser of 1/3 camp costs or up to total funds raised at Purdy's Neufeld December fundraiser. Motion passed by majority.
- **Motion to approve the entire teacher wish list and to reallocate teacher wish list shortfall from the ground improvement fund, with any budget surplus reallocated back to the ground improvement fund. 1<sup>st</sup> Reece, 2<sup>nd</sup> Susan. Total monies added to teacher wish list (\$4858.34 total differential)**

o DPAC (Susan)

- **DPAC Parent Info Evening - Cultivating Positive PAC Dynamics in Difficult Situations:** Thurs., Nov. 2 - 7pm-9pm, Vendor Fair with appies from 6-7  
If anyone is interested to attend, please register at <https://www.eventbrite.ca/e/vendor-fair-presentation-navigating-difficult-conversations-on-your-pac-tickets-38816220360>
- Oct DPAC minutes available online at [www.dpac.com](http://www.dpac.com). Finance workshop was presented and there are some good notes regarding gambling/licenses for various type of fundraising activities.

- o Grants (Mike)
  - Nothing to report
- o Fundraising
  - Christmas Bottle drive approved by Mrs. Kimmie for two weeks in December.
- o School Planning Council/Power of Four Committee (Principal/Parents/Planning/Progress)
  - Meeting to be scheduled before next PAC meeting.

### **New/Other Business:**

- School Nurse is available for drug education to both parents and students. Interest in a parent evening next year.

### **Upcoming Events:**

- Munch-a-Lunch - ongoing starting Oct. 6
  - o Bi-weekly service due to parent volunteer
  - o \$30 value meal pizza/sushi
- Treat Days
  - o Will continue as per last year
  - o Punch Cards will continue over
- Annual Donation Ask Letter - Oct. 16-30
  - o to be returned October 27th
- Purdy's/Neufeld Orders - Nov. 3-17
- Bingo - Friday, Nov. 17
  - o Bring family and friends, pre-register for \$10 (includes pop and pizza)
  - o 50/50; raffle for over \$800 in prizes
  - o 6 - 8 pm
- Gingerbread House Making - Dec. 8
  - o Need volunteers for this
  - o Connie will be lead with Tanya and Carine
- Santa Breakfast - Dec. 22
  - o Dave Holisky is lead
  - o Traci will do Santa photos
- Grad Committee
  - o Traci is lead with Tara and Kara

Parent responsibilities during an emergency are to take cash box, convene on the top field.

- **Next meeting date:** Thursday, November 16th, 2017
- **Adjournment** at 2044pm
  - o Mike Lee<sup>1<sup>st</sup></sup>, |Susan Scott 2<sup>nd</sup>: Motion carried



## PAC Meeting: Principal's Update – Oct. 26, 2017

Information and things we're proud of since the last PAC meeting...

- Making a Difference at Montecito mural is almost completed thanks to Mrs. Quan's hard work
- Terry Fox Run was terrific...special thanks to Mrs. Kumar, Susan Scott & Stephanie Tsotsos for organizing the event, and the many parent/grandparent volunteers...\$480.42 was raised
- FSAs for Grade 4 and 7 students are almost complete...86% participation rate this year (some students exempt for ELL level, special needs or parent request)
- 17 students participated in cross country...special thanks to Mr. Houghland, Ms. Vaughan and Mrs. Chin for coaching...and to our many parent drivers
- Volleyball is currently underway...Mrs. Quan and Mrs. Mann are coaching the boys and Ms. Torresan and Mrs. Nicoll are coaching the girls
- Arts Umbrella programs (Van Go visual art for intermediates and Stagecoach drama for primaries) were very well received by staff and students
- We are increasing our understanding of Aboriginal content, views and history (celebrating Orange shirt day, reconciliation activity, Brandi Price delivering lessons to classes, some classes attending fieldtrips with an Aboriginal learning focus and many staff infusing Aboriginal content into day to day activities)
- IEP (Individual Education Plan) meetings are almost complete...29 IEP meetings last 45 minutes to 1.25 hours each and include the team of staff supporting the student as well as parents
- Lunch hour activities (12:35-1:03) currently offered are: Intramurals for Grade 4/5 Mondays and Grade 6/7 Fridays, Knitting Club on Tuesdays, Intermediate choir on Wednesdays

Things we're Looking Forward to before the next PAC meeting...

- Oct. 27<sup>th</sup> COLA at 1:30
- Oct. 31<sup>st</sup> Halloween Assembly at 9:45...students can bring a carved pumpkin to display
- Oct. 31<sup>st</sup> PM Grade 6/7 dance
- Nov. 1<sup>st</sup> 10:00 late start
- Nov. 2<sup>nd</sup> Odyssey Awareness session at 6:30 in the library
- Nov. 3<sup>rd</sup> Div. 2 fieldtrip to Deer Lake
- Nov. 8<sup>th</sup> Cup Stacking Event in the gym at lunch
- Nov. 9<sup>th</sup> Remembrance Day assembly
- Nov. 10<sup>th</sup> District school closure day (since Good Friday falls during Spring Break)
- Nov. 13<sup>th</sup> Remembrance Day holiday – no school
- Nov. 15<sup>th</sup> Photo retakes
- Nov. 17<sup>th</sup> Div. 10 to Swedish Residency
- Nov. 17<sup>th</sup> BINGO night 6-8...sponsored by the PAC
- Nov. 18<sup>th</sup> Odyssey Fun Day

Please note:

- Christmas Concert will be Rudolph the Red Nosed Reindeer...date changed to Tuesday, Dec. 19<sup>th</sup> with concerts at 1:30 and 6:30
- Term 1 report cards will go home on Dec. 20<sup>th</sup>

Notes:

- Seismic Upgrade Update:
  - almost done but still working on some deficiencies and finishing some work...the Ministry of Education is looking to come for a celebration sometime in Nov...District staff is making arrangements
- 2017/18 School Goals:
  - Staff are collecting fall data on connectedness and will be completing a sociogram to help identify children not feeling connected to peers...this will help us figure out how to build those connections within the classroom and school
  - all classes will be completing a school-wide write in Nov. to help us with a fall baseline data and determine our plan of action in writing
- Outdoor Learning Space:
  - we are interested in gathering feedback from students, staff and parents regarding creating an outdoor learning space where the old portables were located. It is limited as to what can go in that space as there are water, gas lines, etc under the grass and the space has to be available for future portable use IF the school ever grows to that need.
  - we are also going to look at a variety of schools with outdoor learning spaces to see/ask about pros and cons to materials, set-up, etc.
- Aboriginal Whole School Art Project:
  - At the Nov. 24<sup>th</sup> Pro-D Day, Ms. Price will be working with staff on learning how to weave and discussing the plan for the whole school weaving project
- Reconciliation Rocks: where would you like to see the rocks permanently displayed? In the school or outside? We are wondering if they can be incorporated into the outdoor learning space? Feedback from PAC would be great.
- Coats for Kids:
  - the program will be delivering coats to support 8 families (20 children)...we will also be providing Christmas hampers to these families
  - they are collecting coats and are desperately in need of teen and young adult coats
  - there is a box displayed outside the office for donations
- District Learning Teams:
  - Mrs. Chin, Ms. Peters and Mrs. Kumar are focusing on Supporting English Language Learners through Story Workshop
  - Mrs. Vaughan, Mrs. Mann, Ms. Lloyd, Mrs. Chin and myself are part of a Communicating Student Learning team
- District support staff:
  - We have invited many district support staff to Montecito to assist and help us learn. So far we have welcomed the following teachers: Tanis Anderson (helping with reading assessments in two classes), Meagan Innes (Aboriginal learning), and Donna Morgan (Science support)
- Ski/Snowboard Program:
  - info to go home with Grade 6 and 7 students tomorrow re lessons at Mt. Seymour
  - \$168 for four 2 hour lessons and 2 hours of free ski/snowboard time
  - bus costs will be between \$65 and \$104 depending on the number of students and buses required
  - all students receive a free seasons pass with the lessons (should get in Dec.)

