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## P.A.C. Meeting Minutes Wednesday, June 12, 2019

**Attendees:** Lynda K., Heather K., Heather M., Miriam M., Mike L., Susan S., Stephanie T., Rosie H., Hanna F.

**Meeting was called to order at:** 7:07 pm

### Review of May 2019 Minutes:

- **Motion:** To accept May 2019 minutes
- 1<sup>st</sup> Lynda and 2<sup>nd</sup> Stephanie: **motion carried to accept the minutes**

### Reports and Updates:

- Principal's Report - Heather
  - o See below
- Chair Report - Susan
  - o Thank you to all the volunteers and community groups who helped with Multicultural Day! All the new parents who helped to make stations for the event was greatly appreciated. As well as the gr.6/7 helpers and Burnaby North High School volunteers.
    - Multicultural Day over budget by about \$43 (had \$350 for food/craft items, \$750 for performance). We made ~\$170 from after school frozen treat sale.
  - o Thank you to all parents who served on executive this year, staff for their guidance and support, and to the many parents, grandparents and guardians who helped at school events.
  - o Informal gathering for parents at Hop & Vine of Friday, June 14 @ 7pm. Come join us and celebrate the end of the school year.
- Treasurer - Heather
  - o Account Balances as of May 31
    - Vancity General \$2280
    - Vancity Gaming \$7405 (understated by \$240)
    - School Held Pac Funds \$12891.11

- o Revenue as of May 31
  - Gaming Grant \$6072.00
    - gaming report needs to be resent from the Odyssey Games night
    - in the future, please forward any gaming report copies to the treasurer as they are mandatory for writing the year end Gaming summary report
    - copy Treasurer on all paperwork re: gaming nights
  - Lunch and Treat Days \$6,006.10 (Net)
  - Other Revenue / Fundraising \$10,775 (still have to pay out Odyssey, Grade 7 Leaving)
- o **Motion** to give the Odyssey Team \$842.02 from the Odyssey Movie Night: 1<sup>st</sup> Stephanie, 2<sup>nd</sup> Miriam (motion passed)
- DPAC
  - o [www.burnabydpac.com](http://www.burnabydpac.com)
- Grants
  - o Waiting to hear back from Shaw and Best Buy
- Fundraising
  - o Jessica & Lynda have been discussing different fundraising ideas; Emily Press Labels could be a possible fundraiser (Canadian Company), all year round, no minimum, 25% return to the school
- School Consultation Committee
  - o Next meeting in September

### **New/Other Business:**

- Staff Wish List 2019/20 -Draft
  - o Discussion:
    - Buses are now closer to \$500
    - Board game discrepancy for teachers (would like every class to have access to board games)
    - Looking at increasing the number of interactive mounted projectors
    - Upgrading and increasing the amount of laptops
    - Approximate total of the Wishlist \$21,500
  - o **Motion** to approve the purchase of a mounted projector for the gym to go with the audio system up to approx. \$6500: Stephanie 1<sup>st</sup> and Laura 2<sup>nd</sup>: Motion carried
  - o Projector Committee: Connie, Susan, Michael, Lynda will form the committee to support the above motion
- Before/After school care survey findings
  - o 48 responses
    - 58% said that they need before/after school care
    - 62% said that it impacted their ability to work
  - o Parent discussion about the possibility of bringing in a partner within the community to use the school as a before/after school care
    - Need 3 months notice

- Need 21 children
  - o PAC sub-committee writes a letter to the district, the district then comes and looks at the site to see if it is feasible for before/after school care
- Potential fundraising ideas
  - o Continue with status quo but open to new ideas
- Welcome Coffee in September
  - o Tuesday, September 3<sup>rd</sup>; 9:00 – 9:30 am
- Kindergarten Welcome Coffee
  - o September 6<sup>th</sup>
  - o 9 – 10 am; 1 – 2 pm
- Welcome Back BBQ
  - o September 6<sup>th</sup>
  - o 4 – 7 pm
- Fruit and Veg: new schedule
  - o Schedule hasn't come out yet
- Fall Book Fair: Sept. 17, 18, 19
- School year schedule: 2019/2020
  - o Discussed events Sept – Dec
- Year-end Kitchen Clean Up
  - o Miriam, Rosie, and Steph volunteered to clean it up
- Kitchen Sell-Out
  - o June 21<sup>st</sup> at 3 pm
- School Photos
  - o Mountain West is confirmed for '19-'20 school year
  - o Possibly looking at switching to LifeTouch for '20-'21 School year
  - o Possibility of having a parent attend the school photo day

**Next meeting date:** Tuesday, September 24, 2019

**Adjournment at 8:52 pm**

- **Motion:** To adjourn
- Stephanie 1<sup>st</sup> and Miriam 2<sup>nd</sup>; **motion carried to adjourn**



## PAC Meeting: Principal's Update – June 13, 2019

Information and things we're proud of since the last PAC meeting...

- Peter Pan Waterfront Theatre experience at Granville Island. Mixed reviews on the production but a fun experience.
- Odyssey Teams represented Montecito proudly at the World Finals in Michigan! A HUGE thanks to the coaches and parents who helped fundraise, organize the many details and supervise on the trip.
- Sino General and Ditta Cross came to share a Mohawk Water Drum with all classes then John Sam came to share his Community Drum with all classes as part of our Indigenous Inquiry project this year. What great learning opportunities and steps toward reconciliation for our students and staff.
- Grade 4-7 students participated in the UBC Climate Study – participation was completely voluntary. Results to come and will be shared with the School Consultation Committee.
- A spectacular Multicultural Day! What outstanding organization, variety of station activities and parent involvement...a huge thank-you to the parents on the planning committee for their time and efforts over the past few months! Kids and staff were so impressed and engaged!!!! We were also proud of the Intermediate students working collaboratively with their little buddies this year...a shout-out to Div. 6 who led the 'expectations' of an older buddy and created posters for every classroom prior to the event!
- May Pro-D was spent looking at and reflecting on our school goals, planning for next year, and engaging in school-wide conversations around assessment and reporting.
- There were a variety of acts brave enough to showcase their talents at the Talent Show. Thanks to the many staff members who organized this event and to the tech crew who problem solved through many tech challenges! Staff heard the student feedback loud and clear and will work on an act for next year! 😊
- Five students created a team that represented Montecito at the District's Float Your Boat Challenge. The kids had a blast! Thanks to Mrs. Merwin who sponsored this team and even donated some of her own time to take a team to the event!
- Div. 3-11 students participated in an engaging Dream Riders Water Conservation Program. Ask your children what they learned!
- Two parent info sessions provided in May – special thanks to Denise Calvert for presenting about tech safety for parents, and to Mrs. Ingham and district counsellor, Tracy Aaron, for presenting about screen time and mental health
- Div. 9,10 and 11 enjoyed some fieldtrips to end the year (Barnett Marine Park and Queen's Park)...thanks for the buses PAC! Great fun playing together.
- Pal Patrol/Best Buddies has been out helping kids engage in play every Friday at lunch...we thank Ms. Foy, Mrs. Cook and our amazing student helpers!
- Volunteer Tea – we hope you enjoyed the token of our appreciation! A HUGE thank-you to our PAC executive this year for their dedication and tireless work to support students and staff. Thanks also to all our other amazing volunteers this year! You all make a difference!!!!
- Spirit Day – Backwards Day
- We love our new Waste Watcher recycling bins...thanks to PAC for this!

## Things we're Looking Forward to before the next PAC meeting...

- Hot lunch every Wednesday (except June 26<sup>th</sup>) and popcorn day on Thursday, June 13<sup>th</sup>
- June 13<sup>th</sup> 1:30-2:45 Welcome to Kindergarten event (23 Ks registered to date)
- June 13<sup>th</sup> – Div. 4 & 5 to the Vancouver Airport for a fieldtrip
- Friday, June 14<sup>th</sup> at 9:15 - Band Concert and COLA
- Friday, June 14<sup>th</sup> PM - Div. 1 & 2 to Loonie Swim at Kensington Pool
- Friday, June 14<sup>th</sup> 6:30 – Evening Band Concert at Nelson School for Grade 7s
- Monday, June 17<sup>th</sup> – Div. 4 to Wesburn Park for lunch and afternoon with penpal class
- Monday, June 17<sup>th</sup> PM - Div. 1 & 2 to Loonie Swim at Kensington Pool
- Monday, June 17<sup>th</sup> 6:30 – Evening Band Concert at Seaforth School for Grade 7s
- Monday, June 18<sup>th</sup> – Staff Appreciation Lunch...yum, yum, we can't wait! Thanks in advance!
- Wednesday, June 19<sup>th</sup> Pal Patrol/Best Buddies ice-cream treat thank-you at lunch
- Thursday, June 20<sup>th</sup> – Friday, June 21<sup>st</sup> – Grade 7s to Camp Kawkawa
- Thursday, June 20<sup>th</sup> PM – Div. 1-6 to Loonie Swim at Kensington Pool
- Friday, June 21<sup>st</sup> – National Indigenous Day
- Tuesday, June 25<sup>th</sup> – Safety Patrol and Office Monitor pizza lunch
- Wednesday, June 26<sup>th</sup> – Grade 7 leaving ceremony 10:30-11:30. They will have a lunch and special activity following the ceremony.
- Thursday, June 27<sup>th</sup> – Last day of school 10:30 dismissal. Report cards issued. Year-end assembly

## Notes:

- BOOKS, BOOKS, BOOKS!  
-We have been chosen as recipients of the Indigo Adopt a School Program! This is an opportunity to get more books into our school library and into the hands of our children. More details to come in the new school year!
- Staffing Update:  
Leaving this year:
  - Adam Singer - retiring
  - Rae Shuster - retiring
  - Lisa Parsonson - has accepted a teacher librarian position at Byrne Creek Secondary School
  - Emma Parke - temporary contract ends
  - Christina Merwin - end of temporary contract
  - Elly Pour (EA) - resigning to complete her teacher training
  - Wendy Chiu (EA) – end of temporary contract
  - Aoi Tajiri (EA) – end of contract
  - Terri McKenzie (Office Support Clerk) - temporary contract ends
  - Afsana Bauman – Hearing Support Teacher  
New staff for next year:
  - Scott Stefanek - new Head Teacher and intermediate teacher
  - Sajeeda Kassam - will be the Head Teacher relief plus ELL and International teacher
  - Samuel Leach - LSS teacher covering Melissa Wood's mat leave for the full year
  - Tasia Nickell - new Secretary  
Also:
  - Tanya Nicoll (3 days) is returning from mat leave and will be job sharing with Jennifer Leroux (2 days)
  - Marnie Manners is going full time next year

- Alicia Kumar (4 days) will be job sharing with Ian Fraser (1 day)
- Sue Goss should be returning as our Office Support Clerk
- Hanna Foy (1 day) will be job sharing with Mrs. Vaughan (4 days) again and will also be doing Reading Recovery, covering some NIS (prep time) for teachers, and covering Mrs. Vaughan for ILIT time...Hanna will not be doing LSS next year
- Mr. Denroche is back as band teacher (Tuesdays 8-8:45 and Fridays 9:45-10:30)
- We still have a part time LSS position that will be posted closer to the start of school
- We also have a couple of EA positions to fill

- Art Starts Grant Application Submitted:
  - Mrs. Vaughan has submitted an Art Starts grant application for a school-wide drumming Indigenous Inquiry project – this would be for learning about drumming history, making a class set of hand drums, and working with an Indigenous artist for a two-week residency. The total project comes to \$10087.82 and the grant can cover up to 70% of the project. We are going to ask the PAC for \$2100 on the 2019/20 wishlist and will take the remaining money from school funds.
- Scholastic Book Fair Funds:
  - We have purchased 15 new headphone sets for the school and paid \$369.44 from this fund. Thanks!
- After School Programs to date at Montecito Next Year:
  - Young Rembrandts will be offering sessions for Grade 1-6 students every term
  - Ultimate Frisbee will offer a Grade 1-3 session and a Grade 4-7 session in the fall (they will also be working with all Grade 1-7 students in class the first two weeks of school thanks to PAC!)
  - Burnaby Parks and Rec Programs...we are hoping for more participation this coming year