



Montecito Elementary School Parent Advisory Council

2176 DUTHIE AVENUE, BURNABY, B.C. V5A 2S2
pacmontecito@gmail.com

June 16, 2020 PAC MEETING

AGENDA

Call to order

1. Attendance and virtual sign-in
2. Principal's Notes (submitted electronically)
3. Review of minutes from February/March virtual meetings
 - a. Copies of these notes to be uploaded to PAC section of the Montecito school website to allow transparency/accountability (ACTION: Denise)
4. Proposed following amendment of the Montecito PAC constitution to allow for virtual meetings:

Sec. 4 Definition of Terms Electronic Meeting – an alternate method of holding meetings when in-person meetings are not possible (e.g. Zoom, Skype, Google Meet or telephone conference calls), and the selected method allows everyone to communicate with each other during the meeting.

Sec. 6 Meetings 6.9 In the event of a municipal, provincial or federal state of emergency where meetings are unable to occur in-person, meetings can be held electronically. The selected Electronic Meeting method shall allow all members participating in the meeting to communicate with each other during the meeting. If an online meeting platform is chosen, alternatives for PAC members without a computer could include:

- attending by telephone
- participating by proxy by giving their voting instructions to someone who will be attending the Electronic Meeting

5. Proposed following amendment of the Montecito PAC constitution to allow for proxy voting:

Sec. 8 Voting 8.3 Voters must vote in person on all matters. Voting by proxy will not be permitted unless it is an Electronic Meeting.

8.5 In the event of a municipal, provincial or federal state of emergency where meetings are held electronically, voting will be counted from those who participate:

- online and give a show of hands
- by telephone and give a yes or no statement
- by proxy by giving their voting instructions to someone who will be attending the meeting.

8.5.1 If a PAC member is unable to attend an electronic PAC meeting and would like to designate a proxy to cast a vote on their behalf, the member will be required to send a written message to the PAC general email address (pacmontecito@gmail.com) advising who their designate will be during the Electronic Meeting.

8.5.2 To ensure all votes are counted, in whatever participation method, the number of votes will be recorded in the minutes.

6. Deferred AGM plans and revised elections/appointment of new Executive members within COVID-19 restrictions.
7. End-of-year housekeeping: accounting, cleaning, PAC Kitchen, Staff thank you gifts in lieu of Staff appreciation lunch.
8. SALEEMA NOON: Can we confirm re-book for 3rd term, 2020-21?
9. NEW BUSINESS

Call for adjournment